



Shelter the Homeless International Projects

## Reference Form for Long-term International Missions Internship

I, \_\_\_\_\_, am applying for an international internship position with Shelter the Homeless International Projects (SHIP). To allow SHIP to better assess my character, maturity, and fitness for this Biblically based ministry, I am asking you, \_\_\_\_\_, to serve as a reference for me. I have authorized SHIP to contact you, and I authorize you to give SHIP any information you may have regarding my character, maturity, and fitness for this ministry position with SHIP. I release SHIP, all of its agents, and you from any and all liability for any damage that may result from furnishing such information to SHIP, and I waive any right that I may have to inspect references on my behalf.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

Reference's Name: \_\_\_\_\_ Relationship to the Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Cell) \_\_\_\_\_

Character Trait Evaluation	Not Known	Poor	Below Average	Average	Above Average	Excellent	Comments
<b>Please check only 1 box per row for each item below.</b>							
1. Expresses thoughts with clarity							
2. Tactful and sensitive							
3. Cooperative							
4. Develops & maintains friendships							
5. Team player							
6. Learns from others							
<b>OVERALL SOCIAL MATURITY</b>							
1. Strength of self-image							
2. Awareness of strengths & weaknesses							
3. Emotional stability							
<b>OVERALL EMOTIONAL MATURITY</b>							
1. Consistent spiritual walk							
2. Proven ministry ability							
3. Devotional life							
<b>OVERALL SPIRITUAL MATURITY</b>							
1. Common sense and judgment							
2. Self-disciplined							
3. Appearance and manner							
4. Organized							
5. Dependable & follows through							
6. Sees things to do and takes initiative							
<b>OVERALL PERSONAL MATURITY</b>							

1. How long have you known this applicant? \_\_\_\_\_  
 a. In what capacity? \_\_\_\_\_  
 b. How well do you know the applicant? \_\_\_\_\_
2. Please summarize this person's strengths and abilities. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
3. Please summarize this person's weaknesses and areas of need. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
4. Are there any reasons that cause you to lack confidence in this applicant? Yes \_\_\_\_ No \_\_\_\_  
 If yes, please explain. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
5. Based on your knowledge, how does this person respond under difficult and stressful circumstances? \_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
6. Describe how this person relates to others, both one-on-one and in groups. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
7. Overall, what recommendation would you give for this applicant and why?  
 \_\_\_\_ I believe this person is well qualified for ministry for the following reasons: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_ I'm apprehensive about recommending this person for ministry for the following reason: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_ I would NOT recommend this person for ministry for the following reasons: \_\_\_\_\_  
 \_\_\_\_\_
8. Please give any additional comments you feel would be helpful in assessing this applicant. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 Reference's Signature

\_\_\_\_\_  
 Date

When you have completed this Reference Form, please return it to SHIP – not the applicant – by email (preferred) or mail:

SHIP  
 P.O. Box 3003  
 Bryan, TX 77805-3003  
 Email: [contact@shipinternational.org](mailto:contact@shipinternational.org)